



Title: Editor-in-Chief, *LabMedicine*
Division: Continuing Professional Development
Reports to: Commission on Continuing Professional Development

JOB SUMMARY:

LabMedicine is one of the ASCP's most visible and important member benefits for the Society's more than 90,000 laboratory professional members. The journal has recently undergone a major reassessment, with the goal of learning from ASCP members how *LabMedicine* could be an even more valuable member benefit. Thus, in addition to having primary responsibility for the overall strategic direction of the journal, the Editor-in-Chief's initial focus will be implementation of the recommendations developed as a result of this review. The individual selected for this volunteer role will have a renewable 4-year term, with a two-term limit. The Editor-in-Chief will receive a monthly stipend and will be expected to devote 5-7 hours/per week of his/her time to *LabMedicine*.

SPECIAL CHARACTERISTICS:

The Editor-in-Chief must have a strong scientific background and experience with scientific publications, both print and electronic. Knowledge of pathology/laboratory medicine is critical. Other important characteristics include strong writing skills and a proven track record of publications in the laboratory medicine literature, broad medical knowledge, high ethical standards, strategic planning skills, and a commitment to improving patient care. The Editor-in-Chief will be responsible for overseeing the transition of *LabMedicine* from a monthly to a quarterly print publication. The journal will also have a strong online presence, with content developed and targeted to laboratory medicine sub-specialists and posted to the Web throughout the year. The Editor-in-Chief will play a critical role in revamping the current editorial board, and in the identification and selection of a new board and new editorial reviewers.

ESSENTIAL FUNCTIONS:

- In collaboration with the Executive and Managing Editors, participate in the development and implementation of a comprehensive strategy to solicit manuscripts, support authors, encourage completion of publishable manuscripts, and ensure quality and accountability in the *LabMedicine* editorial process.
- Play a key role in the selection of an editorial board, identifying and nurturing talent. The members of the board serve in an advisory capacity to the Editor-in-Chief; supervise and coordinate the activities of the editorial board; and chair the meetings of the editorial board.
- Assume responsibility for final approval/sign-off on all scientific articles, special articles, and key monthly features
- Represent the journal in the laboratory community

- Establish and carry out policies regarding peer review processes; including the selection and assignment of content review, strategy and implementation of methods for author mentorship.
- Work collaboratively with the ASCP Executive Editor, especially with regard to the following functions:
 - Development of strategies for improving the journal's impact factor.
 - Building relationships with new and established authors and experts in the field of laboratory medicine.
 - Exploration of revenue-building opportunities related to co-publishing arrangements, new business models, third-party licensing, institutional sales, and international sales and distribution.
 - Development of an annual calendar of journal themes and articles.

QUALIFICATIONS AND REQUIREMENTS

- The successful candidate should have a doctoral degree or medical degree, in some facet of laboratory medicine. Masters level candidates will also be considered.
- Ten years of experience working with scientific journals, as an author, editor, editorial board member, or reviewer.
- Experience working within a clinical laboratory setting, preferably as an administrative or medical director.
- An understanding of the broader health care environment, as well as an understanding of the issues facing laboratory professionals, such as the workforce shortage, licensure, relationships with clinicians and with other allied health professionals etc.
- Possess excellent interpersonal, communication, and organizational skills as well as strong writing skills.
- Familiarity with competitive journals in laboratory medicine.
- Demonstrate leadership and the ability to be part of a team.
- Be capable of dealing with new concepts and complexity comfortably.
- Prior experience (staff or volunteer) in a healthcare-related organization/association.

All responses/questions regarding this paid volunteer opportunity should be submitted via email to: recruiting@chicago.ascp.org

Submission instructions:

Please submit a curriculum vitae and personal statement to: ASCP Human Resources recruiting@chicago.ascp.org

The personal statement should be no more than approximately 500 words, and address the following topics:

- Why you are interested in the position
- Why your background is suitable
- What you would contribute to the Journal